



LEWES PUBLIC LIBRARY BOARD OF COMMISSIONERS

February 9, 2016, 8:30 a.m.

Small Meeting Room

Attending the meeting were Board Members Ned Butera, Beckie Healey, Hugh Leahy, and Chanta Wilkinson; also attending were Board Emeritus Member Dennis Forney; LPL Friends President Candace Vessella; LPL Director Ed Goyda; and Lewes City Councilman Dennis Reardon.

Meeting called to order by Board Chairwoman Beckie Healey at 8:35 am.

Approval of Minutes

The minutes of the January 12, 2016 meeting were reviewed. A motion was made to accept the minutes as presented and the Board voted unanimously to approve the motion.

Financial Reports

Treasurer Hugh Leahy presented the financial reports.

SEU Loan – The application has been approved and the confirmation letter is expected. The loan period is 10 years with a 2 % interest rate. Annual savings in utility costs to the LPL is expected to be \$45,000-48,000.

Director's Report

For details, see Director's January Report attached.

Friends' Report

FLPL Shop – The FLPL Board's has been holding weekly committee meetings regarding the set up and maintenance of the store.

Friends Book Sale – There will be a FLPL Book sale on October 1, 2016 in the new building.

Design Committee

Vice Chair Ned Butera provided an update on paint color. The committee selected option color scheme #3 for exterior. There was a Board consensus to agree with the Design Committee's paint color recommendations.

Capital Campaign Update

Capital Campaign Chair Dennis Forney stated that the campaign is still progressing. There is an upcoming campaign meeting on February 11, 2016.

Old Business

LPL Policies

1. Pregnant Workers Fairness Act – the Board reviewed the notice. A notice of the Act will be displayed and provided in employee's personnel files.
2. Library Sponsored Classes and Events Policy – The policy was reviewed and revisions were noted. The policy will be revised and presented at the March meeting.
3. Meeting Rooms Policy – The policy was reviewed. A motion was made to approve the policy with minor revisions. The Board voted unanimously to approve the motion, as revised.

Meeting was adjourned at 11:48 a.m.

Respectfully submitted

Chanta Wilkinson

Secretary

Lewes Public Library

Director's Report

January 2016

I. Collection

Current collection size: 57,524

	January 2016	YTD FY16	January 2015	YTD FY15
Titles added	303	2,279	379	2,861
Total circulation	14,496	110,062	14,701	114,032
Juvenile circulation	2,831	26,688	2,800	26,941
eBook circulation	1,856	13,888	2,015	12,075

II. Programs

	January 2016	YTD FY16	January 2015	YTD FY15
Programs	54	412	62	481
Attendance	931	8,203	775	8,126
Adult programs	29	213	38	276
Adult attendance	274	2,186	292	2,535
Children's programs	25	199	24	195
Children's attendance	626	5,986	483	5,591

Program Highlights:

January 6, Around the World Screening, 50 attendees

January 12, Protecting your Wealth from Healthcare Costs in Retirement, 14 attendees

January 12, iPad Class, 12 attendees

January 13, 3 Legal Papers You Can't Live Without, 21 attendees

January 16, Family Game Night, 62 attendees

Upcoming Programs:

February 10, 6:00 p.m., Teen Interviewing Workshop

February 12, 6:00 p.m., Teen Money Management Workshop

February 13, 11:00 a.m., Teen Job Fair

February 17, 3:00 p.m., Natural Detoxing for Health with Dr. Uday Jani

III. Facility

Exterior lighting: Exterior lighting has been repaired.

Security: A software issue with the cameras was repaired by Sonitrol.

IV. Technology

Catalog Committee: DDL is reviving the cataloging committee. Kristen has joined.

Updates: The State ran comprehensive updates the weekend of February 6.

V. Staff

Professional Development:

Margaret: CopyrightX, Harvard X (online) January – April

End of Director's Report

