



LEWES PUBLIC LIBRARY
BOARD OF COMMISSIONERS MEETING
MARCH 8, 2016

The meeting was called to order by President Healey at 8: 40 a.m. Those present: Beckie Healey, Hugh Leahy, Ned Butera, Barbara Vaughan; also present: Library Director Ed Goyda, and Lewes City Councilman Dennis Reardon.

The minutes of the February 9, 2016 meeting were approved as submitted.

Financial Reports: Treasurer Hugh Leahy presented the current financial report and recognized Ed Goyda's excellent management skills in keeping expenses under budget. He reported that the loan from SEU for the solar panels is for 10 years at 2% interest rate with a 1% application fee. The cost for all energy-saving equipment, including the solar panels, is \$830,000 with the Delaware Division of Libraries paying 50%. The Board accepted the letter of intent by unanimous vote.

Incidents Report: Ed Goyda reported on two incidents that required presence of members of the Lewes Police Department.

Director's Report: See attached

Friends' Report: No formal report as Candace Vessella was away. Work continues on the Shop organizing and job descriptions.

Design Committee: The interior color scheme is coming to a conclusion with excellent input from BMG and the Design Committee.

Capital Campaign: Hugh reported continued progress toward reaching goal of 11.2 million with 400-500 thousand remaining. He also reported that the BPW will not charge impact fees for the fire suppression water pipe; however, both electric and sewer impact fees need to be calculated.

Old Business: Some definite decisions regarding the Donor Wall need to be reviewed. The

History Timeline draft is expected shortly from Mitchell Associates.

Minor revisions to several policy documents resulted in postponing acceptance until the April meeting.

The meeting was adjourned at 10:30 a.m. The next meeting is April 12, 2016.

Respectfully submitted,

Barbara W. Vaughan

Acting Secretary

Lewes Public Library

Director's Report

February 2016

I. Collection

Current collection size: 57,446

	February 2016	YTD FY16	February 2015	YTD FY15
Titles added	357	2,636	338	3,199
Total circulation	14,601	124,663	14,685	128,717
Juvenile circulation	3,125	29,813	3,243	30,184
eBook circulation	2,038	15,926	1,812	13,887

II. Programs

	February 2016	YTD FY16	February 2015	YTD FY15
Programs	65	477	65	546
Attendance	1,505	9,708	1,023	9,149
Adult programs	32	245	36	312
Adult attendance	448	2,634	376	2,911
Children's programs	33	232	29	224
Children's	1,057	7,043	647	6,238

attendance				
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Program Highlights:

February 4, History of the Lewes Fire Department, 22 attendees

February 10 - 11, Teen Workshops, 61 attendees at 3 sessions

February 13, Teen Job Fair, 329 attendees

February 17, Natural Detoxing for Health with Dr. Uday Jani, 90 attendees

Upcoming Programs:

March 9, 4:00 p.m., Read a Movie

March 10, 6:00 p.m., MIT App Inventor for Teens

March 29, 1:00 p.m., Interest in Pinterest

March 31, 10:00 a.m., Master Gardeners: Garden Smart, Garden Easy

III. Facility

Plumbing: Recurring problems with the lobby restrooms are being handled in cooperation with the City.

IV. Technology

Catalog Committee: The Catalog Committee is working to remove duplication in the catalog.

PC Upgrades: DDL has the equipment order in to replace almost all of the staff and public PCs going into the new facility.

V. Staff

Professional Development:

Margaret: CopyrightX, Harvard X (online) January – April

Ed: Benefits of M-Files, March 1

Kristen, Heather, & Margaret: DDL Active Shooter Training, March 24

End of Director's Report

