

Lewes Public Library Board of Commissioners  
December 18, 2018, 8:30 am  
Delaware Room

Attending the meeting were: Board members Lou Braithwaite, Ned Butera, Hugh Leahy, and Chanta Wilkinson. Also attending were LPL Director Lea Rosell, LPL Development Director Rebecca Lowe, and Friends of the LPL President Candace Vessella.

Meeting called to order by Board President Hugh Leahy at 8:32 am.

**Art In Bloom Project Update** – Jane Ellan Golde, Rich McGreal (Representatives of Art In Bloom/Lewes In Bloom) and Ned Butera (Board Liaison) presented an update on the progress of “Lewes Junction, a Library Arts Project”.

**Approval of Minutes** - Motion to accept the minutes for the October 23, 2018 regular meeting and executive session accepted unanimously.

**Report of Board Retreat of November 20, 2018** – Reviewed the summary of the board retreat.

**Financial Report** – Lea Rosell presented the current financial reports.

**Director's Report** - Presented by Lea Rosell. (For details, see attached)

**Friends' Report** - Candace Vessella gave an update of Friends’ activities including the December 1<sup>st</sup> Holiday Sale, the December 15<sup>th</sup> Children’s Book Sale and future sale possibilities. Also reviewed information for Legislative Day on January 15<sup>th</sup>.

**Board Committee Reports**

- Fundraising – Lou Braithwaite distributed a brief summary of the first meeting of the “Board Retreat Competencies – Fundraising” group
- Finance – No report at present

**Old Business**

- Fundraising Update (Rebecca Lowe) – Gave updates on grants, the annual appeal, and fundraising events.
- Endowment Building Project Update (Hugh Leahy) - Work continues.
- Policies Adoption - No new policies at this time. There will be a Sexual Harassment Policy issued by the state to be posted and distributed to employees.
- Five Points Facility – Work continues. Plans are currently with the Architectural Review Committee.

**New Business** – Hugh Leahy - Discussed a draft of a “Library Funding Strategy”. Board accepted the recommendations and agreed to form a steering committee and undertake an effort to raise funds to repay the debt and establish a capital fund.

**Administrative Matters** – None at present.

**Public Comments** – None

Meeting adjourned at 11:50 am.

Next scheduled meeting Tuesday, January 22, 2019 at 8:30 am.

Respectfully Submitted  
Lou Braithwaite, Vice President