Lewes Public Library Board of Commissioners
March 27, 2018, 8:30 am
Delaware Room

Attending the meeting were: Board members Lou Braithwaite, Ned Butera, Rachel Grier-Reynolds, Hugh Leahy and Chanta Wilkinson. Also attending were LPL Acting Executive Director Kristen Gramer, LPL Development Director Rebecca Lowe, Friends of the LPL President Candace Vessella and Lewes City Councilmen Rob Morgan & Dennis Reardon.

Meeting called to order by Board President Hugh Leahy at 8:34 am.

Approval of Minutes
Motion to accept the minutes for the February 27, 2018 regular meeting and executive session made, seconded and accepted unanimously.

Financial Report
Treasurer Ned Butera presented the current financial reports.

Director's Report
Presented by Kristen Gramer. (For details, see attached)

Friends' Report
Candace Vessella gave an update of Friends' activities including:

- Membership Campaign scheduled to kick off April 2
- Used book donations are up

Endowment Investment Discussion
Bill Allan, Delaware Community Foundation (DCF), presented an overview of the DCF and its investments policies. Also reviewed the library's current investments with the DCF.

Old Business

- Fundraising Update (Rebecca Lowe) – Gave updates on grants, the annual appeal, and fundraising events including "31 Chances To Win", and "Loopin' for the Library".
- Endowment Building Project Update (Hugh Leahy) - Currently working on updating the website and informational materials.
- Policies Adoption (Chanta Wilkinson) – Reviewed and voted on three separate policies:
    - LPL Public Meeting Room Policy – Motion made, seconded and passed unanimously to accept as written.
    - LPL Anti-Discrimination Policy – Motion made, seconded and passed unanimously to approve with the changes recommended by the board.
    - LPL Children's Room Bathroom Policy – Motion made, seconded and passed unanimously to accept as written.
- Board Committees (Hugh Leahy) – Draft charters for the new Finance Committee and Fundraising & Public Relations Committee were reviewed.

New Business - None

Administrative Matters - None

Public Comments – None

Executive Session
Board voted to go into Executive Session at 11:05 am.

Regular meeting called to order upon adjournment of Executive Session at 11:39 am.

Meeting adjourned at 11:39 am.

Next scheduled meeting Tuesday, April 24, 2018 at 8:30 am.

Respectfully Submitted

Lou Braithwaite
Secretary