



BOARD OF COMMISSIONERS
Agenda
Lewes Public Library Board of Commissioners
Delaware Room
Minutes of January 28, 2020

Attending the meeting were Lewes Public Library (LPL) Commission Board members Hugh Leahy, Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Lou Braithwaite and Russ Notar. Also attending were Board Emeritus Members Dennis Forney and Beckie Healey. Executive Director Lea Rosell and Friends of Lewes Public Library Treasurer Bill Oliva were in attendance as well.

8:35 a.m. **Call to Order** – Hugh Leahy, President

8:36 a.m. **Adjourn for Executive Session**

9:45 a.m. **Executive Session Suspended** for M & T Bank check presentation.

10:02 a.m. **Reconvened to regular session.**

* **Minutes** of the November 26, 2019 Regular Board and Executive Session were approved.

* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).

Motion to approve modification to increase legal expense line from 20K – 50K.

* **Director's Report** – Lea presented the Director's Report (For details, see attached).

* **Friends' Report** – Friends Vice President Bill Oliva provided an update.

* **Board Committee Reports**

* **Finance** – Treasurer Russ Notar provided an update.

* **Old Business**

- **Fundraising** – Development Director Rebecca Lowe provided an update.
- **Policies Consideration/Adoption** – No policies considered.
- **Five Points Facility** – Update discussed during Executive Session.
- **Legacy Society**– Hugh gave an update.
- **Challenge Grant Status** – Hugh gave an update.
- **Board Priorities** – Board reviewed document.
- **Delaware Cod Provisions for Independent Libraries** - Hugh discussed.
- **Lewes Junction Art in Bloom Project** – Hugh provided an update.

***New Business**

- **Building/Capital Reserve Fund** – Discussion draft document distributed.
- **Independent Library Meeting** – Hugh gave update regarding upcoming meeting.
- **Garden Sponsorship Sign** - Board discussed business sponsorship request and conditions.
- **Director's Job Description** – Board reviewed job description revisions.

***Administrative Matters & Public Comments** – no action taken and no public comments.

11:42 a.m. Meeting Adjourned

Next Regular Meeting, Tuesday, February 25, 2020, 8:30 a.m.

Respectfully Submitted,

Secretary

Chanta Howard-Wilkinson, Board Secretary



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Executive Session**

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8:36 a.m. **Call to Order** – Hugh Leahy, President

Discussed matters related to real estate.

10:02 a.m. Reconvened to regular session and meeting **Adjourned**

Respectfully Submitted,

Secretary

Chanta Howard-Wilkinson, Board Secretary