



BOARD OF COMMISSIONERS
Agenda
Lewes Public Library Board of Commissioners
Special Meeting via Zoom
Minutes of April 8, 2020

Attending the meeting were Lewes Public Library (LPL) Commission Board members Hugh Leahy, Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Lou Braithwaite and Russ Notar. Also attending were Executive Director Lea Rosell and Friends of Lewes Public Library President Candace Vessella.

1:10 p.m. **Call to Order** – Hugh Leahy, President

- * **Minutes** of the February 25, 2020 Regular Board and Executive Session were approved.
- * **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).
- * **Director's Report** – Lea presented the Director's Report (For details, see attached).
- * **Friends' Report** – Friends President Candace Vessella provided an update.
- * **Board Committee Reports**
 - * **Finance** – Treasurer Russ Notar provided an update. The Committee is in the process of reviewing the Investment and Spending Policy.
- * **Old Business**
 - **Fundraising** – Development Director Rebecca Lowe provided an update.
 - **Policies Consideration/Adoption** – Board ratified the Social Media Policy previously approved via email on March 30, 2020.
 - **PPP Loan/Grant Application** – Lea provided an update.
 - **Five Points Facility** – Update discussed.
 - **Director Vacancy** – Board deferred until personal meetings are enabled.
 - **Sussex County Grant Agreement** – Board voted to accept Grant Agreement as revised.
 - **Board Resolution** - The Board voted to approve the **Board Resolution** to withdraw funds from undesignated reserve funds held at Delaware Community Foundation and Lokken Investment Group so as to eliminate debt.

* **New Business**

- **Independent Library Trustees** – Board discussed request to Sussex County for funding increase.

* **Administrative Matters & Public Comments** – no action taken and no public comments.

2:08 p.m. Meeting Adjourned

Next Regular Meeting, Tuesday, April 28, 2020 at 10 a.m. via Zoom.

Respectfully Submitted,

Secretary

Chanta Howard-Wilkinson, Board Secretary