



AVAILABLE LIBRARY SERVICES

- ▶ If you have questions or need assistance, you may call the library at **302-645-2733 between the hours of 10:00 AM - 3:00 PM from Monday through Friday**. If you are unable to get through during those hours, it is because all lines are busy. **Please call back or send us an email (lewes.library@gmail.com)**. **Please do not leave a message as messages are not retrieved**.
- ▶ **Our book drop is OPEN 24/7 to return items.**
All items must be quarantined for at least three days before they are checked in so they may appear on your account even after you have returned them. **You will NOT be charged late fees.**
- ▶ Patrons can place a hold on items through the Delaware Library Catalog (dlc.lib.de.us). Once we receive your item, depending on how you requested to be notified, you will receive an email, text or phone call that the item is ready for pick-up.
- ▶ **Appointments are not required for Lobby service.**
Effective December 14, 2020 lobby hours will be extended to 10:00 AM - 5:30 PM Monday through Thursday. Pick up hours on Friday remain 10:00 AM - 1:00 PM. Pick-up is not available on the weekends.
- ▶ There are a limited number of curbside appointments each weekday. To schedule a curbside appointment, call the library (**302-645-2733**) or for fastest response send us an email lewes.library@gmail.com.
- ▶ You can access online resources, including eBooks, eAudiobooks, magazines, and more on the Delaware Division of Libraries eMedia page - all for free!
- ▶ If you need something printed, please email it to lewes.library@gmail.com. We will print it for you and put it in an envelope with your name on it. You may pick it up during lobby pick-up hours. There is no charge for printing but donations (cash or check) are appreciated to help cover the costs. Wireless printing from home also is available. Instructions on how to do that may be found on our website (lewes.lib.de.us).
- ▶ Many of our programs are being offered online. All online events are live and interactive. Events are not recorded. **For a list of events or to register, visit the library website at lewes.lib.de.us.**
- ▶ ALL meetings of outside groups are cancelled and we are not scheduling meetings for groups at this time.
- ▶ **Effective December 14, 2020 we are temporarily discontinuing browsing and computer use appointments following the Governor's COVID guidelines.** Please check back to see when we will resume this service.
- ▶ The library is **NOT accepting any donated materials at this time.**
Please do NOT put donations in the book drop or leave them outside the building.