



**BOARD OF COMMISSIONERS**  
*Lewes Public Library Board of Commissioners*  
*Board Meeting via Zoom*  
Minutes of November 24, 2020

Attending the meeting were Lewes Public Library (LPL) Commission Board members Hugh Leahy, Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Maureen Miller and Ellen Lee. Also attending were Executive Director Lea Rosell and Friends of Lewes Public Library President Candace Vessella.

10:00 a.m. **Call to Order** – Hugh Leahy, President

\* **Minutes** of the October 17, 2020 Regular Board Meeting & Executive Session, the November 4, 2020 Special Meeting and the November 13, 2020 Special New Board Member Orientation were approved.

- Welcome of New Board Members – the Board welcomed Maureen Miller and Ellen Lee as new Board Members.
- \* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).
- \* **Director's Report** – Lea presented the Director's Report (For details, see attached).
- \* **Friends' Report** – Friends President Candace Vessella provided an update.
- \* **Board Committee Reports**
  - **Finance** – Hugh provided an update.

\***Old Business**

- **Fundraising** –Development Director Rebecca Lowe provided an update.
- **Art in Bloom Lewes Junction Project** – Hugh provided an update.
- **Five Points Facility** – Matter discussed during Executive Session.

\***New Business**

- **BDO Report and IRS 990** - Hugh provided an update.

\***Administrative Matters & Public Comments** –

- Trustee Emeritus Recognition– Board discussed ideas to publicly recognize Trustee Emeritus Dennis Forney for his immense contributions to the LPL.
- Conflict of Interest Policy – Board members will receive final copy of policy and acknowledgment form to be returned to Director.
- Organizational Chart – Lea provided an organizational chart.
- Director's List and Board Meeting Calendar – Hugh distributed list and calendar.

No public comments.

**11:33 a.m. Meeting Adjourned**

Next Regular Meeting, Tuesday, January 26, 2021 at 10 a.m. via Zoom.

Respectfully Submitted,

Secretary  
Chanta Howard-Wilkinson, Board Secretary