



**BOARD OF COMMISSIONERS**  
**Lewes Public Library Board of Commissioners**  
**Board Meeting via Zoom**  
**Minutes of December 28, 2021**

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Hugh Leahy, Rachel Grier-Reynolds, Ellen Le and Maureen Miller. Also attending were Executive Director Lea Rosell and Friends of Lewes Public Library President Candace Vessella.

10:08 a.m. **Call to Order** – Chanta Howard - Wilkinson, President

\* **Minutes** of the November 23 , 2021 Regular Board Meeting were approved.

\* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).

- **Capital Expense Policy**- The Board reviewed current policy as to when to consider an expense as maintenance or capital investment. Hugh will review current policy to begin discussion during revised budget discussion.

\* **Director's Report** – Lea presented the Director’s Report (For details, see attached).

- **Strategic Plan**- Chanta and Ellen volunteered to represent the Board on the committee
- **Minimum Wage Increase**- Lea provided wages changes
- **Patron Fight**- The Board moved and approved amended banning letters to the two patron involved.

\* **Friends' Report** – Friends President Candace Vessella provided an update.

\* **Board Committee Reports**

- **Finance** – Ellen Le reported next meeting will be in February,

\***Old Business**

- **Fundraising** –Updated Fundraising report distributed to the Board.
- **Legacy Team Update** – Hugh reported on the meeting on December 14<sup>th</sup>.
- **Lewes Junction Library Arts Project Update**- Hugh gave brief update.

\***New Business**

- **Electric Vehicle Parking Spaces**- Hugh and Lea presented information. The Board will not pursue funding at the present time.

\***Administrative Matters & Public Comments** –No new business

No public comments.

**11:47 a.m. Meeting Adjourned**

Next Regular Meeting, Tuesday, January 25, 2022 at 10 a.m. in the Delaware Room.

Respectfully Submitted,

Maureen Miller,  
Board Secretary