



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of July 26, 2022

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Hugh Leahy, Ellen Le and Maureen Miller. Also attending was Executive Director Lea Rosell

* **Call to Order** at 10:07 a.m. by Chanta Howard - Wilkinson, President

* **Minutes** of the June 28, 2022 Regular Board Meeting were approved.

* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).

* **Director's Report** – Lea presented the Director’s Report (For details, see attached).

* **Friends' Report** – No report

* **Board Committee Reports**

- **Finance** – The board voted to approved the Capital Expenditures and Operating Expenditures Policy (as updated on 4/2/22). Ellen Le is preparing the quarterly review of the accounts for the next Finance Committee meeting.

* **Old Business**

- **Fundraising** – Rebecca Lowe presented an update.
- **Legacy Team Update** – Hugh thanked the board for participating at the July 5, 2022 event and reported on the cash and pledged donations for the inaugural year.
- **Strategic Plan Update** – Lea gave committee update and anticipates a first draft by the end of August for review.
- **Outdoor Pavilion Project Update** – Hugh gave update on the July meeting and showed some initial concept ideas.
- **Lewes Junction Library Arts Project Update**- Hugh gave latest update.

* **New Business**

- **Guest Pass and Juvenile Card Policies** – Lea explained recent updates.
- **Fines and Fees** – Lea presented fee changes in Sussex County as well as New Castle County.
- **Ad Hoc Advisory Members** – The board discussed the possibility of adding non-voting community members to aid the Board of Commissioners. Hugh will draft a proposal.
- **General Maintenance Manager** – Lea will look into hiring a manager on a per hour basis as needed.

* **Administrative Matters & Public Comments** –

- **Executive Session** - Called to order at 12:18 p.m.
- **Motion to end session** – passed at 12:22 p.m.

No public comments.

Meeting Adjourned at 12:22 a.m.

Next Regular Meeting, Tuesday, September 27, 2022 at 10 a.m. in the Delaware Room.