



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of November 22, 2022

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Hugh Leahy, Ellen Powers and Maureen Miller. Also attending were Executive Director Lea Rosell.

***Call to Order** at 10:10 a.m. by Chanta Howard - Wilkinson, President

* **Minutes** of the October 22, 2022 Regular Board Meeting was approved.

* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).

* **Director's Report** – Lea presented the Director's Report (For details, see attached).

* **Friends' Report** – Lea forwarded Friends' financial report.

* **Board Committee Reports**

- **Finance** – Ellen Powers reported on November meeting.

***Old Business**

- **Fundraising** – Rebecca Lowe sent a report.
- **Legacy Team Update** – Lea gave an update on November meeting, Senior Expo table, and December lobby table.
- **Strategic Plan Update** – Chanta and Lea gave committee update: Lea will re-send current draft and requested comments specifically regarding board goals, staff support. Financial support and fund raising.
- **Outdoor Pavilion Project Update** – Hugh presented update from November meeting.
- **Lewes Junction Library Arts Project Update**- Hugh and Maureen gave latest updates.
- **Ad Hoc Advisory Members** – Chanta is working on policy.

***New Business**

- **December Board Meeting** – Board voted to have a special board meeting on December 7th at 2 PM to review strategic plan. Regular monthly board meeting will be held on December 20th. Advance Public notices will be posted.
- **City of Lewes** – After Strategic Plan approval, library representatives will prepare a library overview for the town council for presentation in January or February.
- **Governance Documents** – Chanta is preparing a draft of by-law updates.

***Administrative Matters & Public Comments** –

No public comments.

Meeting Adjourned at 12:18 p.m.

Next Regular Meeting, Tuesday, December 20, 2022 at 10 a.m. in the Delaware Room.

Respectfully Submitted,

Maureen Miller,
Board Secretary