



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of May 23, 2023

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Hugh Leahy, and Maureen Miller. Also attending was Executive Director Lea Rosell and Friends of Lewes Public Library President Candace Vessella.

* **Call to Order** at 10:04 a.m. by Chanta Howard - Wilkinson, President

* **Minutes** of the April 25, 2023 Regular Board Meeting were approved.

* **Financial Reports**- Director Lea Rosell provided the Financial Reports (For details, see attached).

* **Director's Report** – Lea presented the Director’s Report (For details, see attached).

* **Friends' Report** – Candice provided an update.

* **Board Committee Reports**

- **Finance** – No report.

* **Old Business**

- **Fundraising** – Rebecca Lowe sent a report.
- **Legacy Team Update** – Hugh gave a report. A spring reception is being planned.
- **Strategic Plan Update** – Lea and Chanta provided an update.
- **Outdoor Pavilion Project Update** – Hugh gave a report. A construction management team has been selected.
- **Lewes Junction Library Arts Project Update**- Hugh gave latest update. A motion that the Board accept the donation from Schell Brothers for improvements to the Library Arts Project as detailed in in plans from permits approved in February 202 was moved, seconded, and passed.
- **Board Vacancy/ Nominating Committee Update** – Chanta gave a report.
- **Consent Agreement** – Will begin in June, per motion carried in March.

* **New Business**

- **Signage** – Revisions to the use of signage on the library premises, as amended, was approved (see attached)
- **July Meeting** – The board approved moving the July Meeting to July 18th due to scheduling conflicts among board members.
- **A review of the Handbook and Drug Policies** – The board will review these policies as part on an

ongoing review of all library policies and documentation.

- **Library Service Area Discussion** – Discussions to be continued as needed.

***Administrative Matters & Public Comments –**

- **Executive Session** - Called to order at 11:36 a.m.
- **Motion to end session** – passed at 11:50 a.m.

Meeting Adjourned at 11:50 a.m.

Next Regular Meeting, Tuesday, June 27, 2023 at 10 a.m. in the Delaware Room.

Respectfully Submitted,

Maureen Miller,
Board Secretary