



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of August 22, 2023

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Nancy Sakaduski, Tom Thunstrom, and Maureen Miller. Also attending was Assistant Director Kristen Gramer, Friends of Lewes Public Library President Candace Vessella, Hugh Leahy, and Jill DiPaola.

***Call to Order** at 10:05 a.m. by Chanta Howard - Wilkinson, President

***Installment** – Installment of Tom Thunstrom, Library Commissioner
Motion to approve appointment was seconded and passed.

* **Consent Agenda** - Board moved to approve the Consent Agenda items.
Krista presented a Director's Report.
Chanta and Nancy will draft a letter for the Annual Appeal.

* **Board Committee Reports**

A. **Finance Committee** – The Committee will meet today (August 22) at 2 p.m.

* **Friends' Report** – Candace provided an update.

***Old Business**

- **Legacy Team Update** – Hugh gave an update. He and Gavin Braithwaite are still involved and will await direction from board. Becki Healy will assist in writing a Capacity Building Grant to Longwood for future Endowment development.
- **Outdoor Pavilion Project Update** – Maureen and Hugh gave a report. Plans continue to be refined.
- **Lewes Junction Library Arts Project Update**- Construction is complete and landscaping is now being planned. A ribbon cutting ceremony will be planned upon completion of the project.

***New Business**

- **Board Vacancy** – The Selection Committee will meet in the future to begin search for future board opening, with possible preference given to a Lewes resident.
- **October 29, 2023 Event** – A reception to recognize the contributions of Hugh Leahy and Lea Rosell as well as an welcome to Jill DiPaolo is being planned.
- **Welcome to Jill DiPaolo, New Library Director**

* **Administrative Matters & Public Comments** –

- **Patron Matter** – The library has sent a letter banning a patron observed violating Library Policy.
- **Executive Session** - Called to order at 11:35 a.m.

- **Motion to end session** – passed at 12:37 p.m.

Meeting Adjourned at 12:37 p.m.

Next Regular Meeting, Tuesday, September 26, 2023 at 10 a.m. in the Delaware Room.

Respectfully Submitted,

Maureen Miller,
Board Secretary

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- **Executive Session I** - Called to order at 11:35 a.m. by President Chanta Howard-Wilkinson
Discussion of Five Points Property and Personnel matters
- **Motion to end session** – passed at 12:37 p.m

Respectfully Submitted,

Maureen Miller,
Board Secretary