



**BOARD OF COMMISSIONERS**  
**Lewes Public Library Board of Commissioners**  
**Board Meeting**  
**Minutes of September 26, 2023**

Attending the meeting were Lewes Public Library (LPL) Commission Board members Chanta Howard - Wilkinson, Rachel Grier-Reynolds, Nancy Sakaduski, Tom Thunstrom, and Maureen Miller. Also attending was Library Director Jill DiPaolo.

**\*M&T Bank Documents** – Bryan Orsino, Branch Manager, presented signature documents for Board checking privileges.

**\*Call to Order** at 10:11 a.m. by Chanta Howard - Wilkinson, President.

**\* Consent Agenda -**

Board moved to approve the Consent Agenda items.

Financial Reports- Tom and Jill will meet with Paula for better comprehension of monthly reporting.

Fundraiser Update Report – Rebecca provided a report. Nancy volunteered to help if needed.

**\*Director’s Report** – Jill presented report, discussed potential staff hiring.

**\* Board Committee Reports**

A. **Finance Committee** – Tom distributed information from the financial committee meeting.

**\* Friends' Report** – Chanta provided an update regarding the successful History Book Sale and the upcoming Holiday Book Sale.

**\*Old Business**

- **Legacy Team Update** – Chanta provided a report as the team is working on revamping strategies.
- **Outdoor Pavilion Project Update** – Maureen gave a report. Plans continue to be refined.
- **Lewes Junction Library Arts Project Update-** Construction is complete and landscaping is now being planned. A ribbon cutting ceremony will be planned upon completion of the project.
- **Board Vacancy** – Chanta and Maureen will work with committee to post the position.
- **October 29, 2023 Event** – A invitations to the reception to recognize the contributions of Hugh Leahy and Lea Rosell as well as an welcome to Jill DiPaolo will be sent next week.

**\*New Business**

- **Annual Appeal** – Draft of appeal letter was provided to staff for finalization and distribution.
- **Annual Report** – Work will begin soon on the report.
- **December Board Meeting Date** – The Board had previously voted to move the December meeting to December 19<sup>th</sup> due to the holidays.

**\* Administrative Matters & Public Comments –**

**Meeting Adjourned at 12:18 p.m.**

Next Regular Meeting, Tuesday, October 24, 2023 at 10 a.m. in the Delaware Room.

Respectfully Submitted,

Maureen Miller,  
Board Secretary