



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of April 23, 2024

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Chanta Howard-Wilkinson, Nancy Sakaduski, Leslie Newman, Maureen Miller, and Ted Becker, along with Library Director Jill DiPaolo.

***Call to Order** at 10:18 a.m. by Chanta Howard-Wilkinson, President

*** Consent Agenda**

- Minutes of the March 26, 2024, Regular Meeting
- Financial Reports
- Fundraising Update Report

Minutes were amended to clarify City of Lewes budget discussion. A motion was moved and seconded to approve the consent agenda with the amended minutes. Motion passed unanimously.

*** Director's Report**

- Jill provided a dashboard handout that illustrated the outstanding performance of LPL, especially when measured against other Sussex County libraries.
- Jill announced that work was proceeding with HVAC repairs and that maintenance efforts were going well under Tom Hall's leadership and the addition of Matthew Marvin.
- The new hires have been performing well, although one has not started as yet.
- The millennial programming has been particularly strong and new events and programs are planned.
- Tracy Dietz will be asked to provide input to the Outreach Committee regarding coordinating volunteers with Village Volunteers.

*** Finance Committee**

- No discussion.

*** HR Committee**

- Chanta will be providing diversity, equity, and inclusion (DEI) training to staff in May and June.
- DEI training may also be offered to LPL volunteers in the future.

* **Outreach Committee**

- Nancy reported that the committee had a successful first meeting on April 4.
- Several new members have been added to the committee.

* **Friends of Lewes Public Library (FLPL)**

- The Friends membership drive is underway.
- Book donations have been halted and instructions given to staff regarding how to communicate the situation to the public.

* **Development**

- The May 3 Legacy Society groundbreaking/reception is progressing. Emphasis will be placed on all LPL has accomplished and the value offered by the pavilion.
- A list of legacy donors has been distributed for follow-up invitation calls.

* **Old Business**

- The permitting for the pavilion is in progress and we are awaiting approval of the site plan.
- Despite complications, the project is proceeding successfully.
- The actual groundbreaking for the pavilion will probably be in July.
- New board members were invited to visit a staff meeting to meet LPL employees.

Meeting adjourned 12:05 p.m.

Respectfully submitted,

Nancy Sakaduski
Secretary