



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of May 28, 2024

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Chanta Howard-Wilkinson, Maureen Miller, Nancy Sakaduski, Tom Thunstrom, Ted Becker, Leslie Newman, and Tom Schmidt, along with Library Director Jill DiPaolo.

***Call to Order** at 10:07 a.m. by Chanta Howard-Wilkinson, President

*** Consent Agenda**

- Minutes of the April 23, 2024, Regular Meeting
- Financial Reports
- Fundraising Update Report

A motion was made and seconded to approve the consent agenda. Motion passed unanimously.

*** Director's Report**

- Jill reported that there has been good progression in a variety of areas, particularly with the new staff.
- The groundbreaking ceremony/legacy recognition event went well.
- The Erik Larson event was a success.
- The library building worked well as a voting site, which was a good trial run for future elections.
- QR codes will be used for signage, donations, and in other areas, where possible.

*** Finance Committee**

- A preliminary budget will be presented at the June meeting.

*** HR Committee**

- Chanta provided the first part of the diversity, equity, and inclusion (DEI) training to staff, which went well. A second session is planned.
- Personnel policies are being developed, possibly to be part of a future manual.

*** Outreach Committee**

- At the April meeting, Tracy Dietz spoke about volunteer recruitment and retention. A potential partnership with Village Volunteers is underway.

- Many organizations are having difficulty reaching millennials.
- Committee members would like a tool or resource for assessing how accessible facilities and resources are.
- There is interest in better reaching Spanish-speaking communities.
- The topic for the next meeting (6/19) is seasonality (of demand, parking, resource availability, etc.).

Development Committee

- The committee is rescheduling their meeting.

*** Friends of Lewes Public Library (FLPL)**

- In Candace's absence, Maureen reported that new guidelines for book donations and procedures for disposing of unwanted books have been developed.

*** Old Business**

- Maureen reported that the pavilion project is on target for a July 3 groundbreaking and completion on 10/28.

Meeting adjourned 11:40 a.m.

Respectfully submitted,

Nancy Sakaduski
Secretary