



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of June 25, 2024

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Chanta Howard-Wilkinson, Maureen Miller (via Zoom), Nancy Sakaduski, Ted Becker, Leslie Newman, and Tom Schmidt, along with Library Director Jill DiPaolo.

***Call to Order** at 10:13 a.m. by Chanta Howard-Wilkinson, President

*** Director's Report**

- DEI training has already led to some improvements in accessibility in the library, with more to come.
- The FY 2025 budget was discussed, and questions were answered.
- Sponsorships are an area with a lot of opportunity and could replace the funds raised by Loopin', with much less expense and staff involvement. Jill will explore.
- Medical insurance and workman's compensation programs were discussed.
- A motion was made to approve the 2025 budget with the minor revision discussed. Motion was seconded and passed unanimously by members present.

*** Consent Agenda**

- Minutes of the May 28, 2024, Regular Meeting
- Financial Reports
- Fundraising Update Report

A motion was made and seconded to approve the consent agenda. Motion was seconded and passed unanimously by members present.

*** Finance Committee**

- There was no discussion, as Tom Thunstrom was not present.

*** HR Committee**

- Chanta is reviewing the dress code policy.

*** Outreach Committee**

- The committee meeting was postponed until 6/26/24.
- New members have been added. The committee now has 14 members.

Development Committee

- A motion was made to approve Trustee Emeritus Hugh Leahy as committee chair. Motion was seconded and passed unanimously by members present.

*** Friends of Lewes Public Library (FLPL)**

- In Candace's absence, there was no report except to reiterate the FLPL commitment to the \$75,000 included in the 2025 budget.

*** Old Business**

- Maureen reported that the pavilion project is on target for a July 8 groundbreaking and a possible issue with trees seems to have been resolved.
- It was decided that a recognition plaque should be created to honor the five emeritus trustees.
- To avoid confusion with another underwriters fund, the name of the Lewes Public Library Underwriters Endowment Fund will be changed to the Lewes Public Library Endowment Fund.

Meeting adjourned 12:18 p.m. for Executive Session.

*** Executive Session**

- Discussion of administrative matters

Meeting reconvened at 12:26 p.m.

Meeting adjourned 12:27 p.m.

Respectfully submitted,

Nancy Sakaduski
Secretary