



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of July 1, 2025

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Chanta Howard-Wilkinson, Maureen Miller, Nancy Sakaduski, and Leslie Newman, along with Library Director Jill DiPaolo and Friends of the Public Library President Candace Vessella.

***Call to Order** at 10:05 a.m. by Chanta Howard-Wilkinson

***Consent Agenda**

The consent agenda was split out:

A. Minutes of the May 27, 2025 Regular Meeting

It was moved and seconded that the minutes be approved with no changes. The motion passed unanimously.

B. Financial Reports

It was moved and seconded that the financial reports be approved with no changes. The motion passed unanimously.

C. Fundraising Update Report

It was moved and seconded that the fundraising report be approved with no changes. The motion passed unanimously.

***Director's Report – Jill DiPaolo**

There has been a lot of focus on the pavilion, with kinks being worked out, but the ribbon cutting and the first performances have gone well.

With the solar panels fully operational, LPL is seeing a 60% drop in electricity costs.

Staffing changes are taking place to increase efficiency and balance workload.

***Board Committee Reports**

- Nominating Committee

The committee interviewed six candidates and put forward the following slate:

Tom Hall, Treasurer (5 Year Term)

Paul Sparrow, Ad Hoc Board Member

Maria Royce, Ad Hoc Board Member

Glenn Regan, Ad Hoc Board Member

It was moved and seconded that the slate be approved. The motion carried unanimously.

The committee further proposed the following Officers for FY2026:

Maureen Miller, President

Chanta Howard Wilkinson, Vice President

Nancy Sakaduski, Secretary

Tom Hall, Treasurer

Leslie Newman, At Large Member

It was moved and seconded that the slate be approved. The motion carried unanimously.

There was additional discussion regarding committee positions, and it was agreed that the following invitations be extended:

Matthew Nelson, Pavillion Committee

Rich Weissman, Pavillion Committee

- Human Resources Committee - Chanta Howard-Wilkinson

Copies of completed I-9s will be kept in a binder for easy access.

- Development Committee – Leslie Newman

The committee is looking for more members and plans to work in coordination with board members to continue to build relationships with donors and potential donors.

The committee is reviewing and revising the fundraising policy.

***Friends of the Lewes Public Library (FLPL) Report – Candace Vessella**

Shop sales are improving, following a variety of challenges.

The membership drive is well ahead of last year.

Candace is speaking with staff to ensure all staff members understand the role of FLPL.

***Old Business**

- Policies Review Update

A Zoom meeting was scheduled to review the first group of revised policies.

***New Business**

- Ad Hoc Pavilion Committee

This committee is being established to oversee issues related to the pavilion.

***Executive Session**

Meeting adjourned for executive session at 11:42 to discuss insurance and real estate matters.

Meeting was reopened at 12:10 p.m.

Meeting adjourned at 12:11 p.m.

Respectfully submitted,

Nancy Sakaduski, Secretary