February 27, 2026

Dear Lewes Public Library Community:

To keep pace with the rising costs of operations, maintenance, and repairs of our public library facility, as well as meet community needs for library programming, it is necessary for the library to implement changes in our meeting room policies and procedures that will go into effect for reservations on and after July 1, 2026.

As an Independent nonprofit organization, the Lewes Public Library relies on fundraising efforts and meeting room income to sustain 50% of our annual operating budget. We recognize many of the organizations utilizing our meeting rooms are also not immune to the effects of rising operating costs and accordingly, we have worked to keep our new rates as low as possible.

We pride ourselves on providing a wide variety of free programming for all ages, demographics, and lifestyles. Promoting life-long learning, creativity, and curiosity are core aspects of our Library mission and we do this by providing a well-rounded collection of materials as well as free access to engaging library programming.

Thank you for your understanding. It is your support and partnership that make the Lewes Public Library the heart of our Lewes community.

Sincerely,

Maureen Miller

Maureen Miller
President, Board of Commissioners
Lewes Public Library

**Effective for July 1, 2026 Bookings**

If your reservation takes place on or after July 1, 2026, new rates will apply. Please see the changes listed below. All additional meeting room policies continue to apply and can be found at https://lewes.lib.de.us/services/meeting-rooms/.

**Fees:**
Current rates will be the base price for the first four hours. Each additional hour will be based on the room:

- Large Meeting Room - $205 for first four hours, $55 each additional hour
- Large Meeting Room (East or West) - $105 for first four hours, $30 each additional hour
- Medium Meeting Room - $88 for first four hours, $24 each additional hour
- Small Meeting Room - $42 for first four hours, $12 each additional hour
- Available Upon Request:
    - Delaware Room - $55 for first four hours, $18 each additional hour
    - Computer Training Room - $55 for first four hours, $18 each additional hour

**Nonprofits: (501C3 and 501C4):**

- Large Meeting Room - $70 for first four hours, $55 each additional hour
- Large Meeting Room (East or West) - $42 for first four hours, $30 each additional hour
- Medium Meeting Room - $42 for first four hours, $24 each additional hour
- Small Meeting Room - $42 for first four hours, $12 each additional hour
- Available Upon Request:
    - Delaware Room - $42 for first four hours, $18 each additional hour
    - Computer Training Room - $42 for first four hours, $18 each additional hour

**Zoom:**

- Training Fee for all first-time users $50
- Set-up Fee for future use after training $30