



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of February 24, 2026

Attending the meeting via Zoom were Lewes Public Library (LPL) Board of Commissioners members Maureen Miller, Chanta Howard-Wilkinson, Tom Hall, Nancy Sakaduski, Leslie Newman, Glenn Regan, Maria Royce, Paul Sparrow, along with Library Director Jill DiPaolo and Friends of the Public Library President Candace Vessella.

***Call to Order** at 10:03 a.m. by Chanta Howard-Wilkinson

***Consent Agenda**

- Minutes of the January 27, 2026, Regular Meeting

The January minutes were approved as written.

- Financial Reports

Tom reported that revenues are running ahead of budget and expenses are below budget, so LPL is currently in a good position.

A block of money has been moved from checking to a money market fund.

- Fundraising Update Report

Jill reported that the number of donors is lower than last year, but the donation amount total is higher. The staff are still tabulating the funds eligible for the board match.

It was moved and seconded that the financial reports and fundraising update report be accepted. The motion passed unanimously.

***Director's Report**

Jill says that the staff is moving toward fewer programs, focusing on quality, not quantity.

A new teen librarian has been hired.

Updates are being made to library security.

All are urged to attend the March 17 Sussex County Council meeting to advocate for independent library funding.

***Board Committee Reports**

- Human Resources Committee

Chanta reported that the committee met to review the personnel policy that will become an employee manual. They have split up tasks and will meet again at the end of March.

- Development Committee

Leslie reported that LPL is making great progress toward the annual appeal goal.

The committee is discussing the possibility of an event to celebrate the 10th anniversary of the library's current building.

The donor bill of rights is now posted on the website; additional updating of the website content is forthcoming.

There was discussion about how to reach potential donors without pressuring them with too many appeals.

***Friends Report**

Candace reported that the FLPL membership letter will go out at the end of April.

The January book sale was a success but would have been better if it could have opened on Friday, historically the day that produces the highest revenues.

The next sale (beach reads) will be held April 24-25.

Candace will be testifying for the bond bill on April 27.

FLPL will continue to focus on their two goals: funding the LPL lending materials and helping fund programming, when possible.

***Old Business**

- Libraries Strengthen Communities

Candace brought to board up to date on the advocacy effort to increase independent library funding through raising the library tax. She encouraged support in the form of letters to the editor and communications with county council members.

- Pavilion Committee Charter

Chanta presented a revised Pavilion Committee Charter. A motion was made and seconded to approve the charter. The motion passed unanimously.

There was discussion over the language relating to accessibility in the pavilion policy, especially with regard to seating and service animals. This policy will be revised and presented at the next meeting.

***New Business**

Jill presented a list of revised meeting room fees for the board's review. A motion was made and seconded to accept the revised fees. The motion passed unanimously.

***Executive Session**

The meeting went into executive session at 12:18 to discuss a real estate matter. Nancy recused herself for the discussion.

The meeting was reconvened at 12:42.

Meeting adjourned 12:43 pm.

Respectfully submitted,

Nancy Sakaduski, Secretary