



BOARD OF COMMISSIONERS
Lewes Public Library Board of Commissioners
Board Meeting
Minutes of April 28, 2026

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Maureen Miller, Chanta Howard-Wilkinson, Tom Hall, Nancy Sakaduski, Glenn Regan, Maria Royce, and Paul Sparrow, along with Library Director Jill DiPaolo and Friends of the Public Library President Candace Vessella.

***Call to Order** at 10:04 a.m. by Maureen Miller

***Consent Agenda**

- Minutes of the March 24, 2026, Regular Meeting
- Financial Reports
- Fundraising Update Report

A motion was made and seconded to accept the March 24 minutes and fundraising report with no changes. The motion passed unanimously.

Tom explained some of the existing fund allocations and the board discussed possible changes.

A motion was made and seconded to accept the financial reports. The motion passed unanimously.

***Director's Report**

Jill reported that HVAC repairs and AV upgrades are nearly complete. The new meeting room AV system is reported to be easy to use and working well.

The board discussed possible new staff positions. Jill is developing a budget for FY2026-2027. She will present a draft at the May meeting.

Board members will be invited to future volunteer appreciation events.

Jill will meet with the development consultant to review progress.

LPL received a grant from the City of Lewes.

Jill will be joining a statewide committee to reassess state library standards funding.

There will be a bond bill hearing April 29.

A party to celebrate the 10th anniversary of the new building will be held June 16.

***Board Committee Reports**

- Human Resources Committee – Chanta Wilkinson

Chanta reported that the committee has had its first meeting and will meet again on May 29.

They are reviewing the handbook and benefits from a health and wellness perspective.

- Development Committee – Leslie

In Leslie's absence, Jill reported that the annual campaign met and exceeded its stretch goal.

The board recognized the staff and the development committee for their tremendous efforts.

***Friends' Report**

Candace reported that the Do More 24 campaign resulted in more than \$5,000 for LPL and thanked Marin for her help.

The membership campaign is underway, with different letters being sent to four groups of potential donors.

The beach reads sale was cancelled due to an insufficient number of volunteers, but Candace greeted the people who showed up and directed them to the books in the shop. Candace is investigating use of Signup Genius for future sales.

Candace continues to lobby for a Sussex County Council working group to address insufficient funding for independent libraries. The board will send a letter to council members in support.

The FLPL accountant has retired; a replacement will be selected.

***Old Business**

- Pavillion Accessibility Policy revision

A motion was made and seconded to accept the Pavillion Accessibility Policy revision. The motion passed unanimously.

- Acceptable Behavior Policy Revision

A motion was made and seconded to accept the Acceptable Behavior Policy revision. The motion passed unanimously.

- Service Animal Policy draft

A motion was made and seconded to accept the Service Animal Policy as written. The motion passed unanimously.

***New Business**

- Pavillion Weather Policy

There was discussion about how to handle unexpected tornado warnings during library hours. Jill will contact the fire company for advice.

A motion was made and seconded to accept the Pavillion Weather Policy. The motion passed unanimously.

- Reservation Policies

There was discussion surrounding whether to charge rental fees for organizations holding children's programs in the meeting rooms. It was determined that free access will be phased out.

***Administrative Matters and Public Comment**

There were no administrative matters or public comments.

Meeting was adjourned at 12:00pm.

Respectfully submitted,
Nancy Sakaduski, Secretary