



**BOARD OF COMMISSIONERS**  
**Lewes Public Library Board of Commissioners**  
**Board Meeting**  
**Minutes of May 26, 2026**

Attending the meeting were Lewes Public Library (LPL) Board of Commissioners members Maureen Miller, Chanta Howard-Wilkinson, Tom Hall, Nancy Sakaduski, Leslie Newman, Glenn Regan, Maria Royce, and Paul Sparrow, along with Library Director Jill DiPaolo and Friends of the Public Library President Candace Vessella.

**\*Call to Order** at 10:05 a.m. by Maureen Miller

**\*Consent Agenda**

- Minutes of the April 28, 2026, Regular Meeting
- Financial Reports
- Fundraising Update Report

The board gave the library staff a round of applause for their outstanding success with fundraising.

A motion was made and seconded to accept the April 28 minutes and fundraising report with no changes. The motion passed unanimously.

There was discussion regarding the need for an operating reserve strategy and policy.

A motion was made and seconded to accept the financial reports. The motion passed unanimously.

**\*Director's Report/Preliminary Budget Report**

The board showed appreciation to Jill and the staff for their efforts.

Jill noted that there will soon be a need to extend the strategic plan.

Jill made a presentation on the preliminary budget. The board suggested adding "Community Economics" as a risk factor.

There was discussion regarding whether to hire a bookkeeper/office manager. There was discussion regarding whether to hire an IT/AV staff member.

Discussion of staff salaries and new personnel was tabled until the executive session.

Candace was congratulated for being named DLA volunteer of the year.

### **\*Board Committee Reports**

- Human Resources Committee – Chanta Wilkinson

Chanta reported that the committee will meet on Friday, May 29.

- Development Committee – Leslie

Hugh Leahy is retiring as chair, so a replacement must be found.

The committee will take a break over the summer to consider the matter.

### **\*Friends' Report**

The response to the membership campaign has been good.

A new accountant has been selected to replace the accountant who retired.

Disposal of books remaining after sales is still a challenge, but a removal service has been found for the short term.

Signup Genius will be used for staffing.

### **\*Old Business**

- Libraries Strengthen Communities

Candace attended the county council budget session. The advocacy campaign continues and will require additional efforts and support from the board.

### **\* Administrative Matters and Public Comment**

Jill left the room and the board went into executive session to discuss personnel issues. A motion was made, seconded, and passed unanimously for recommendations to Jill regarding new personnel and changes to staff salaries. Jill will be asked to present a revised budget at the next meeting. The meeting came out of executive session at 12:07.

An update of board positions will take place at the next meeting.

Meeting was adjourned at 12:08pm.

Respectfully submitted,  
Nancy Sakaduski, Secretary